

**TENPIN BOWLING
ASSOCIATION OF WA Inc**



ANNUAL REPORT 2006

**TBAWA WORKING FOR TENPIN BOWLING AND
BOWLERS IN WA**

**PO BOX 2097
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**TENPIN BOWLING ASSOCIATION OF WA
ANNUAL REPORT FOR THE YEAR
1 JANUARY 06 TO 31 DECEMBER 06**

Prepared for the
TBAWA Annual General Meeting
23 March 2007

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President's Report and Review of 2006

In the last 12 months, I feel that TBAWA has taken some big steps forward.

The appointment of Tom Lyon as the Executive and Development Officer has helped both the Association and I achieve most of its goals. Tom's knowledge of running meetings has helped me to learn and get things correct. I am sure with Tom's ongoing help we can get the meetings running more correctly and efficiently, and with the proper procedures. Many people would not know that my health in the last 12 months has not been the best. Although this in no way affected my position on the Association, I am hoping to have a better year this year.

One of our main achievements during 2006 has been the updating of the TBAWA Constitution, which we now use to run both the Management and General Committee meetings. Another achievement is the updating of the State letterhead, which we will use on entry forms and correspondence from 2007. Work is ongoing to achieve the KPI's set by DSR, which needs to be done to enable us to continue to get WA Government funding.

I still think that all TBAWA members could work together better, and if there were any differences of opinion between members, I would hope that they could be put aside for the sake of bowling in this State.

I enjoyed the opportunity to be Tournament Director for a major TBAWA tournament at Rockingham last year. This was the first time I have been involved with such a big tournament as the State Championships. It gave me an insight into running a tournament that goes for longer than one day. The help that I received was tremendous. Firstly, from Alison Oldridge who works for AMF behind control at Rockingham. Alison had set the whole tournament as a league, which made it easy to check in all the different squads. She also handled the task of entering all the results into the computer, so we would know the winners of each of the 39 divisions. She also had help from members of the Rockingham Association. The other person that I need to thank for her time and effort is Bev Pendreigh, TBAWA Treasurer. She came down to Rockingham and spent 4 days with me, collecting money and helping with check in and supervision. Bev along with Alison also checked through the list of scores to make sure that they had the right winners. Many thanks goes to Bev because of the effort that she puts in to going to all of the State tournaments to make sure all payments are correct. Well done Alison and Bev.

The appointment of Sally Watson as TBAWA Secretary has brought a very professional outlook to this position. Sally makes sure that everything is correct and done properly and professionally, as well as volunteering to work as Manager for two State Teams. I know that all of her tasks will be done well.

For the first time the TBAWA Management Committee has stood firm on the future of this Association and made a positive decision on the bowler Sports Registration fees for this State. With the funds that the TBAWA will receive from Centre Associations this year, we can keep this Association operating with the volunteers we have, and also ensure that they are not out of pocket for expenses they incur. We have had some negative comments that the State Association does not do anything to deserve this money. If these negative people realized how much time and work the TBAWA General Committee put into running State tournaments and events, I am sure they would have a different opinion. Without the committee members volunteering their time to run these events, there would not be any State activities. I express my sincere thanks to you all for all the time and effort that you put in to this Association. Without you, nothing would get done and our sport would be very much worse off.

I hope that we all can work together in 2007 to keep TBAWA moving in the right direction. Many thanks to all members, subcommittee members and volunteers.

Ray Wright TBAWA President

Executive and Development Officer's Report and Review of 2006

Appointment

At the start of 2006, TBAWA advertised for a person to take a CEO and Development position with the Association to fulfill the requirements of DSR. The position linked to the grant of funding for State activities. Despite notices in Bowling Centres and advice to Centre Associations and Centre Managers, no applicants replied to that advertising campaign.

Around late May, early June while attending a State meeting to present a revision of the TBAWA Constitution your President, Ray Wright approached me to consider taking such a position. After accompanying the President to a meeting with Trevor Howard (DSR Officer for Tenpin Bowling), I agreed to accept such a position. I took up the position of Executive and Development Officer from 1 July 2006.

Governance Documents

A start has been made on the TBAWA Policy and Procedures Manual. The purpose is to produce a collection of documents describing the requirements and actions of the various aspects of the operation of TBAWA.

Following is a representative list of items that could be required in the Manual:

TBAWA Tenpin Bowling Regulations and Policies Menu

- | | |
|----------------------------------|-----------------------------------------------|
| Annual Report | General Committee Matters |
| Anti Doping | Hall Of Fame Recognition |
| Authorized Logos | Honours and Awards |
| Bowler Registration Fees for WA | Life Members |
| Bowler's Clothing | Management Committee Matters |
| Bowler's Equipment | Manager/Coach for Teams |
| Budget Policy | Members Protection Information Officer Policy |
| Coach Accreditation Procedures | Privacy Matters |
| Coaching Committee and Program | Public Affairs Plan |
| Complaint and Grievance Matters | Risk Management |
| Conduct of State Championships | State Event Protocol |
| Constitution and By Laws | State History Management |
| Copyright | Strategic Plan |
| CVD Guidelines | WA Teams Financial Support |
| Duties and Responsibilities | WA Teams Policy |
| Election of Association Officers | WA Tournament |

(EDO Report Continued)

TBAWA Constitution

In the first half of 2006 I reviewed and updated the Rules (constitution) that were established in 2002. After that lengthy process of review, the TBAWA Management Committee, at a meeting on 23.06.2006 endorsed and accepted the Constitution Rev 1.1.13.23.06.06. The new constitution was forwarded to DSR and DOCEP, who administer the *WA Incorporation Act*. The main items of change were clearer identification of the make up and roles of committees. The By Laws need review and this is a task for early 2007.

Calendar Meeting

During the active life of the Perth Tenpin Bowling Association (PTBA), from 1962 to 2000, one of the functions was to facilitate the holding of a calendar meeting. The PTBA gathered together representatives from bowling centres and organizations to set down the calendar of bowling events for WA to avoid a clash of dates and target groups. TBAWA is continuing that facilitation and chaired the calendar meeting in November for the state and local events for 2007.

A copy of the WA 2007 Calendar is available on the TBAWA Website <http://tbawa.dyndns.info/>. Calendars of Tenpin Bowling Australia Limited (TBAL) and other States are available through the link to TBAL.

Bowler Registration

During 2006, the Centre Associations and TBAL directly handled bowler sports registration between them. Involvement in the collection of fees and issue of cards by TBAWA and the TBAL WA Manager was minimal. Limited information on the numbers of bowlers registered in WA became available via the voluntary contribution paid to TBAWA during the year.

The following table indicates the approximate numbers of bowler registrations in TBAL registered centres in WA during 2006, that made up the 3930 total for WA:

Bunbury	60	Cannington	716	Craigie	515
Fairlanes	638	Kelmscott	38	Mandurah	130
Melville	300	Morley	528	Rockingham	656
Rosemount	44	Warwick	315		

State Teams

One of the functions of TBAWA is to ensure all registered bowlers have the opportunity to represent the great State of Western Australia in state teams in the classification that they are eligible.

During 2006, TBAWA General Committee facilitated the selection trials or roll-offs and Sub-Committees trained, fund-raised and transported the teams for participation at the various venues. WA State Teams competed as follows:

National Youth Team Challenge		Werrabee Superbowl, Melbourne, Victoria (Jan 06)	
Boys	Girls	Coach	Ken Thompson
Chris Barratt	Jessica Barratt	Asst Coach	Jason Taafe
Luke Dick	Stacey Ensell	Manager	Kimberley Fragall
Matt Watson	Sylvia Watson		
Michael Wilkey	Tarah Bull**	** Vic Draft	

(EDO Report Continued)

President's Junior Interstate Shield AMF Tuggeranong, Canberra, ACT (Apr 06)			
Boys	Girls	Coach, Boys	Ken Thompson
Bryant Cocker	Rebecca Ashley	Coach, Girls	Sally Watson
Bryce Elliot	Kira Cheeseman	Asst Coach	Brett Marshall
Matthew Jones	Kathleen Hille	Manager, Boys	Russ Mortimer
Cameron Lazic	Natasha Jarvis	Manager, Girls	Jason Taafe
Tom McLoughlin	Beth McColl		
Luke Marris	Simone Marshall		
Mitch Marris	Teagen Nairn		

Walter Rachuig Adult Trophy		AMF Moonah, Hobart, Tasmania (Oct 06)	
Men	Women	Coach	Ken Thompson
Chris Atkinson	Kristy Baly		
Chris Barratt	Jessica Barratt		
Mitch Edom	Brenda Kirkwood		
Ian Jones	Licia Sansbury		
Mitch Marris	Pearl Seet		
Matt Watson	Sylvia Wilson		
Dion Alexander*	Emily Robertson**	* SA Draft	** Vic Draft

Walter De Veer Restricted Challenge		AMF Moonah, Hobart, Tasmania (Oct 06)	
Men	Women	Coach, Men:	Brian Coleman
John Baker	Kathy Browning	Coach, Women	Allen Jones
Justin Bettes	Krystie Camisa		
Neil Caporn	Terri Coleman		
Jesus Herrero	Kylie Hall		
Steven King	Michelle Jones		
Mathew Neary	Lyn Jordan		
Thanh Tu	Fely Shih		

Congratulations are expressed to each member of all teams representing WA during 2006.

Committees, Sub-Committees, and Other Volunteers

Volunteers are an integral part of the operation of TBAWA. Without their tireless effort, there would not be WA State Representative Teams, State Championships or State Events. Included in the list of Volunteers are not only the CVD who directly conduct the affairs of TBAWA, but also the members of the various sub-committees. I applaud the good work of the TBAWA Committees and Sub-Committees. The work carried out to provide administration, fundraising, coaching and support is much appreciated.

(EDO Report Continued)

In addition, acknowledgement is made of the Centre Staff who assist in the running of State Events when they take place in their Centre and the various Proprietors who permit their staff to provide this assistance.

Bowling in WA is not run by TBAWA, nor is it run by an individual Proprietor. Cooperation between the voluntary aspects of State and Centre Associations and the commercial aspects of Bowling Centres is vital to the success and advancement of Tenpin Bowling, no matter where in Australia or which part of the world. Failure to accept the need for combined effort could see no halt or reversal of the decline in overall participation in our Sport.

I express my sincere thanks to everyone involved in our Tenpin Bowling family, ask for your continued support and urge a bigger and wider recruitment of helpers to facilitate advancement into 2007.

Tom Lyon

Executive and Development Officer

TBAWA is supported by the following Organizations:

Department of Sport and Recreation (DSR) of the WA Government

Lotterywest through Grants administered by DSR

Tenpin Bowling Australia Limited the national sporting organization for Tenpin Bowling



Secretary's Report for 2006

I have not held the position of Secretary for a full year to date, being elected after the resignation of the previous Secretary who held the position for a short time only.

Since my appointment I have collated a register of State Events entrants for future reference. As nothing like this has been compiled in the past I feel that it will be of use to many committee members and sub-committees with future events run by TBAWA.

Members may have noticed that the TBAWA website is now more user-friendly. A big thank-you is offered to Rob Slaughter for his years of maintaining the website. Rob continues as the Webmaster and the Executive Development Officer, Tom Lyon, provides updates with State Trial results, upcoming events, entry forms etc. making it easy and accessible for everyone.

TBAWA is also looking to promote the porta-bowl into schools over the following year. This was a task that was to be implemented during the past year but with some of the problems solved is now closer to coming to fruition. Porta-Bowl is used to help generate interest in children to take up the sport and continue through as either a social sport or take it further to State and International Competitions. This program is to be run by the EDO, Tom Lyon, hopefully with some help from other TBAWA committee or registered members.

With the new player registration system being introduced for 2007 this should alleviate many problems that we have had in the past. The new system will allocate money to the appropriate departments quickly and efficiently as well as produce a ledger of names and contacts that will be useful for TBAL nationally. The new system will also help TBAWA locally by emphasizing the government support needed to enhance the sport.

In the past the registered bowlers have not generally been extended an invitation to attend the Annual General Meeting. We are looking to rectify that by encouraging more bowlers to attend the TBAWA AGM and see how the Committees operate. We are also looking for positive input on ways that the Committees could improve and are always looking for more people to volunteer for Sub-Committees to help our State Teams or other special projects. Feedback from registered bowlers is appreciated but has not always been acted upon efficiently. We are looking to improve this over the coming year.

In summary I would like to mention that the position of secretary is a tireless and sometimes thankless job but I have enjoyed working with the EDO to move things forward in the sport of Tenpin Bowling.

Sally Watson TBAWA Secretary

Treasurer's Report for 2006

WA Government Grant

TBAWA received a grant through the Dept of Sport and Recreation amounting to \$27,500 for use in the year July 2006 to June 2007. At the July 2006 General Committee meeting, funds allocated through the Budget as follows:

\$10,000 for office set up and ongoing expenses for the Executive and Development Officer, \$5,000 for High Performance clinics for President Shield, Youth and Rachuig Teams,

\$3,000 for Junior Development clinics (to be held early in 2007),

\$1,350 to subsidize a Ball Drilling Course,

\$500 for Risk Management research and establishment,

\$375.60 for State Championship chevrons.

The balance of \$7,275 to be budgeted for Coaches training and other small items.

Centre Association Contribution to TBAWA

All Centre Associations except Craigie paid an affiliation fee of .50c per bowler for the year 2006. From the information supplied with the payments received, it is calculated there were at least 3294 registered bowlers in WA in 2006.

State Tournament Entries

From the number of centres represented by entries received for the various State Tournaments, it appears that some Centre Associations promote our Tournaments much more than others. In addition, it is evident that in some cases State Events are promoted or supported only or more-so when the event takes place in that Centre.

TBAWA Affiliation Memberships

Affiliations were paid to the WA Olympic Council, the Commonwealth Games Association WA Division and the WA Sports Federation. We receive notices and minutes of each of their meetings. Some of the Sports Federation meetings had one of our representatives in attendance, and private meetings have also been held.

TBAWA Funds and

	Equipment	HP Update	Executive Development Officer	State Teams / HP	Other Initia- tives
Funds for 2006					
C/f	176.08	1000.00		450.89	364.00
Allocation of Grant			10000.00	5000.00	500.00
Misc Receipts					
Total Funds	176.08	1000.00	10000.00	5450.89	864.00
Disbursements for 2006					
Sports Psych				-2000.00	
Phone			-299.00		
Computer			-2795.00		
Recording Equipment	-155.54				
Ball Drill Course					
HP Clinic & Lecturer				-897.90	
Chevrons					
expenses & training			-1006.57		
Total Disbursements	-155.54	0.00	-4100.57	-2897.90	0.00
Balance C/f to 07	\$20.54	\$1,000.00	\$5,899.43	\$2,552.99	\$864.00
Budget Allocation					
Rach & Yth Camp				2500	
Shield Camp					
Jnr All Stars					3000
Jnr Development					
EDO			10000		
Ball Course					
	0	0	10000	2500	3000
Less expenditure	-155.54	0.00	-4100.57	-2897.90	0.00
Balance	-155.54	0.00	5899.43	-397.90	3000.00

Disbursements for 2006

Technical Adv and Training	People and Junior Develop- ment	State Champi- onships	Unallocated	GST Impost	Totals
1997.80	458.50				4447.27
1350.00	3000.00	375.60	4524.40	2750	27500
875.00					875
4222.80	3458.50	375.60	4524.40	2750.00	32822.27
-2500.00					
		-324.80			
-2500.00	0.00	-324.80	0.00	0.00	-9978.81
\$1,722.80	\$3,458.50	\$50.80	\$4,524.40	\$2,750.00	\$22,843.46
2500.00					
	3000				
2700					
5200	3000	0	0	0	23700
-2500.00	0.00	-324.80	0.00	0.00	-9978.81
2700.00	3000.00	-324.80	0.00	0.00	13721.19

(Treasurer's Report Continued)

TBAWA Website

Payment was made to Rob Slaughter (Webmaster) to ensure our website is kept open. The E&DO is ensuring that all relevant information and entry forms are forwarded to be placed on the website. Some centres have reported problems with bowlers being unable to obtain entry forms but this problem should be alleviated by a combination of the website and notices of dates in each centre.

Tardy Payments to TBAWA

Payments for qualifying in State events, such as Junior Masters, Adult Masters and the Interleague often takes quite some time to come from the various centres. Whether payment is due to be forwarded by the Centre Association or the Centre itself, it is necessary for speedy forwarding of payments to TBAWA. Failure to do this directly reflects adversely on TBAWA because tardy payments means that prize winnings can take longer to be returned to the successful bowlers.

TBAWA Financial Reports and Audits

A Funds and Disbursements financial report for 2006 is presented in this Annual Report.

There had not been an audit completed by the previous Treasurer, so it was left to me to collate all the existing financial information needed. This took a great deal of time. I had difficulty in finding an auditor who would do what is necessary at a cost TBAWA could afford. An initial audit of the TBAWA financials for the period from inception, in October 2002, until December 2003, was done at a rather high cost.

The WA Government, Department of Sport and Recreation (DSR) consultant for tenpin bowling, Trevor Howard was able to recommend an auditor whose costs are much more reasonable, and TBAWA is very grateful for this assistance from Trevor. The auditor has completed 2004 and 2005, and is currently working on 2006.

The required BAS had also not been submitted back as far as the year 2000 and TBAWA was in jeopardy of incurring a major fine from the Australian Tax Office (ATO). After a consultation with an ATO Field Officer, where I explained the situation fully, we were given time to complete the back statements. This was done to the satisfaction of ATO and now they are completed and submitted by the due dates.

(Treasurer's Report Continued)

Executive & Development Officer

The appointment of Tom Lyon as Executive and Development Officer (E&DO) has greatly reduced my workload, to the extent that now I feel confident that with the three members of the Executive and the Secretary, Treasurer and E&DO, we can cover all that is necessary to ensure the efficient day-to-day running of our Association. Tom worked a long time on the new Constitution and updated entry forms for State Events to ensure compliance with current rules from TBAL. He has ensured that President Ray, Secretary Sally and I, as Treasurer, keep on the correct path, and in the correct time frame. I am very grateful for all the work he does for our sport. All he has set in place in the past few months will mean less stress for all of us in the future.

President

Both Ray and I were virtual novices when we volunteered to hold positions on the Executive, but both of us felt we wanted to put something back into our sport. We have both learned a lot, and both appreciate we still have much to learn about the positions we hold. Ray has always been very helpful to me when I've needed guidance or advice. I am very grateful for his willingness to check on rules and regulations when I have been unsure about which way to go. Thanks Ray.

Secretary

Our previous Secretary was in full time employment and therefore did not have the time to do everything the Executive would like a Secretary to do. He is now keeping our website up to date.

Since Sally's appointment, we have had minutes and agendas on time, and letters sent when requested at meetings. As well as all her Secretary work, Sally has been a very efficient and competent Manager for the Rachuig and Shield teams. Thank you Sally for all you've done – please keep up the good work.

Thanks

Finally, there are those who have been in our sport longer than me who I have called upon for advice. Thank you to Amanda Ladlow, Jackie Bailey and Eileen Peterson. Thank you also to all the CVD's who have been very co-operative and helpful when their Centres have hosted a State Tournament.

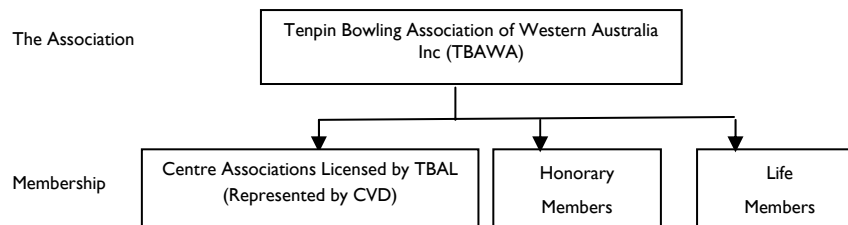
We all know we do what we do for the future of our sport not for financial gain. I sincerely hope our TBAWA and our sport continues to flourish and grow over the coming years.

Bev Pendreigh

TBAWA Treasurer

TBAWA ORGANISATION ARRANGEMENT SHEET 2006

National	Tenpin Bowling Australia Limited (TBAL)	Board of Governors
Local	Centre Associations	Licensed by TBAL (Management Committee elected by registered members)
Bowlers	Members of Centre Associations	Registered with TBAL
State	Tenpin Bowling Association of Western Australia Inc (TBAWA)	Membership formed by a Representative (CVD) from licensed Centre Association Management Committee, Honorary Members and Life Members
State Committees	For State Teams, State Events and Championships	Membership formed by appointed persons with CVD as representative member

WA ADMINISTRATION

MANAGEMENT

Management Committee	Elected Office Bearers (Elected by CVD)	President (Must be CVD) Vice President (Must be CVD) Junior Vice President (Must be CVD) Secretary (Can be CVD or Registered Bowler) Treasurer (Can be CVD or Registered Bowler)
	Appointees	Member appointed by the Australian Bowling Proprietors Association Member appointed by AMF (WA Division) Independent professional appointed by other members of the Management Committee
General Committee	Centre Association Representatives	Centre Voting Delegate (CVD) appointed by the elected Centre Association committee
Executive	Elected Office Bearers	President Vice President Junior Vice President
Sub-committees	Created by General Committee	Appointed Members to be approved by General Committee and to have a CVD as a member

Membership of TBAWA

TBAWA Membership comprises Life Members, Honorary Members and Centre Associations represented by Centre Voting Delegates (CVD).

Life Members

TBAWA has currently not inducted any Life Members. However, following discussions with TBAL, TBAWA and TBAL is prepared to recognise Life Membership from other tenpin bowling organizations or associations in Western Australia. The former Perth Tenpin Bowling Association, the former Perth Junior Tenpin Bowling Association and Fairlanes Tenpin Bowling Association inducted life Members.

TBAWA recognized Life Members from WA are:

Peter McLean	PTBA	1978
Del Da Re	PTBA	1986
David Schmelzkopf	PJTBA	
Gordon Phillips	PJTBA	
Val McCarroll	PJTBA	
Tom Lyon	FTBA	2003

Honorary Members

TBAWA does not have any Honorary Members.

However, in accordance with Clause 7.1 of the TBAWA Constitution Rev 1.1.13.23.06.06 the following persons are accepted as appointed Members of the Management Committee of TBAWA:

John Spencer	Appointed by ABPA
Paul Wademan	Appointed by AMF
Tom Lyon	Appointed as Executive Development Officer

Centre Association Members

CVD Representatives from Centre Associations for 2006 are:

CVD Bunbury	Linda Mills
CVD Cannington	Ken Thompson
CVD Craigie	Brett Marshall
CVD Fairlanes	June Woodcock
CVD Kelmscott	Neil Caporn
CVD Mandurah	Jackie Bailey
CVD Melville	Warren Higgins
CVD Morley	Con Crisa
CVD Rockingham	Ray Wright
CVD Rosemount	Eileen Peterson
CVD Warwick	Bev Pendreigh

Management of TBAWA

At the end of 2006, TBAWA agreed to enter into a Memorandum of Understanding (MOU) with TBAL to recognise TBAL as the National Sporting Organization for tenpin bowling in Australia, and to conduct TBAWA affairs in accordance with TBAL Rules and Regulations.

Without limiting the MOU between TBAL and TBAWA, the Centre Voting Delegates (Membership) in session at an Annual General Meeting or a Special General Meeting have the ultimate authority for the management of TBAWA.

This authority is delegated to the TBAWA Management Committee for administering the requirements of the TBAWA Constitution.

In turn, the Management Committee delegated to the General Committee (all CVD sitting at committee level) the responsibility for carrying out the requirements of State tournaments, State Teams and any other requirement of State Events.

The General Committee organise selection trials for WA State Teams and empower Sub-Committees to carry out coaching, fund raising and participation activities.

In addition, the General Committee allocate funding from the WA Government Grant to such items as bowler and coaching development, coaching clinics and other events through a budget that is endorsed by the Management Committee

Committees

Executive

President	Elected by CVD	Ray Wright
Vice President	Elected by CVD	Con Crisa
Junior Vice President	Elected by CVD	Jackie Bailey

Management Committee

President	Elected by CVD	Ray Wright
Vice President	Elected by CVD	Con Crisa
Junior Vice President	Elected by CVD	Jackie Bailey
Secretary	Elected by CVD	Sally Watson
Treasurer	Elected by CVD	Bev Pendreigh
One Member	Appointed by ABPA	John Spencer
One Member	Appointed by AMF	Paul Wademan
Independent Professional	Appointed By Mgmt C'tee	Tom Lyon (E&DO)

General Committee

Linda Mills	CVD Bunbury
Ken Thompson	CVD Cannington
Brett Marshall	CVD Craigie
June Woodcock	CVD Fairlanes
Neil Caporn	CVD Kelmscott
Jackie Bailey	CVD Mandurah
Warren Higgins	CVD Melville
Con Crisa	CVD Morley
Ray Wright	CVD Rockingham
Eileen Peterson	CVD Rosemount
Bev Pendreigh	CVD Warwick

Sub-Committees

Sub-Committees formed by the General Committee carry out the requirements of the TBAWA By-laws concerning chosen State teams and events as follows:

Rachuig	State Team admin, coaching and participation
Youth Challenge	State Team admin, coaching and participation
Seniors Challenge	State Team admin, coaching and participation (New in 2007)
President Shield	State Team admin, coaching and participation
State Championships	Admin and promotion
Junior State Masters	Admin and promotion
Adult State Masters	Admin and promotion
Seniors State Masters	Admin and promotion
Graded State Masters	Admin and promotion
Youth State Masters	Admin and promotion
Interleague Tournament	Admin and promotion

TBAWA MEETING REQUIREMENTS

Annual General Meeting #	Within four months from end of financial year no earlier than 2 months prior to the TBAL AGM
Special General Meeting #	As directed or requested according to the Constitution
Management Committee Meeting#	Following AGM and at least once every three months
General Committee Meeting #	Following AGM to form sub-committees and at least once every two months to accept Reports and Financial Statements from Sub-committees
Executive Meeting	Required when specific powers or decisions are delegated
Sub-committee Meetings	As often as required to fulfill duties and report at each General Committee meeting

(# Convened by Secretary with not less than 14-days notice)

Notes



**TENPIN BOWLING
ASSOCIATION OF WA**

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